

## Appendix Two EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

<b>Name of 'proposal' and how has it been implemented</b> (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	<b>Strategy for the identification of contaminated land</b>
<b>Directorate / Service</b>	<b>Place/ Environmental Health and Trading Standards</b>
<b>Lead Officer</b>	<b>David Tolley, Head of Environmental Health and Trading Standards</b>
<b>Signed Off By (inc date)</b>	<b>Roy Ormsby</b>
<b>Summary – to be completed at the end of completing the QA (using Appendix A)</b> (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: flex-start;"> <div style="width: 20px; height: 20px; background-color: #008000; margin-right: 10px;"></div> <div> <p><b>Proceed with implementation</b></p> <p>As a result of performing the QA checklist, the policy, project or function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.</p> <p>This proposal is to ask the Mayor in Cabinet to adopt the strategy for the identification of contaminated land.</p> <p>This revision updates the Strategy for the Identification of Contaminated Land of June 2013. The revisions take account of:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> a review in line with the Contaminated Land Statutory Guidance (DEFRA);</li> <li><input type="checkbox"/> the progress that has been made with implementing the</li> </ul> </div> </div>


	previous strategies; and <input type="checkbox"/> the introduction of new technologies and systems within the Council
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Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
<b>1</b>	<b>Overview of Proposal</b>		
a	Are the outcomes of the proposals clear?	Yes	This report sets out the Council's updated plan for identifying contaminated land which is a statutory requirement under Part 2a (P2A) of the Environmental Protection Act (1990). The objective of the strategy is to identify and take action to remedy any areas within the borough that may impact the health of residents
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	no	With the adoption of the Strategy for the identification of contaminated land there is no data on protected characteristics of the owners of contaminated land.
<b>2</b>	<b>Monitoring / Collecting Evidence / Data and Consultation</b>		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	No	There is no data on the individuals that may be affected by undertaking geo technical analysis and a review historical land uses that will identify land that will be of concern.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	No	This data is not available.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	Yes, through the consultation process
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	Yes at the commencement of the original strategy.

<b>3</b>	<b>Assessing Impact and Analysis</b>		
a	Are there clear links between the sources of evidence (information, data etc.) and the interpretation of impact amongst the nine protected characteristics?	No	
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	
<b>4</b>	<b>Mitigation and Improvement Action Plan</b>		
a	Is there an agreed action plan?	Yes	This proposal is submitted to the Mayor in Cabinet for adoption.
b	Have alternative options been explored	Yes	'Do nothing' option has been considered, but is illegal
<b>5</b>	<b>Quality Assurance and Monitoring</b>		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	Regular strategy refreshes, which this is part of.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	If this proposal is agreed and implemented, relevant performance indicators will be monitored to identify the impact of this proposal.
<b>6</b>	<b>Reporting Outcomes and Action Plan</b>		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	

## Appendix A

### Equality Assessment Criteria

Decision	Action	Risk
As a result of performing the analysis, it is evident that a risk of discrimination exists (direct, indirect, unintentional or otherwise) to one or more of the nine groups of people who share <i>Protected Characteristics</i> . It is recommended that the use of the policy be suspended until	<b>Suspend – Further Work Required</b>	Red 

As a result of performing the analysis, the policy, project or function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.	<b>Proceed with implementation</b>	<b>Green:</b> 
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